



# **WATFORD CITY - CITY COUNCIL MEETING**

**September 3, 2024 at 6:00 PM**

**City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854**

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## **AGENDA**

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Approve Minutes**
  - A. 2024-08-05 & 2024-08-20
- 5. Continuation of Dangerous Building Hearing - 3309 & 3305 11th Ave NE**
- 6. Continuation of Flood Damage Ordinance Hearing - 301 10th St SE**
- 7. Dangerous Building Hearing - 210 & 214 24th Ave NE**
- 8. Rough Rider Center Update**
- 9. Golf Course Update**
  - A. Huntington Turf Equipment Lease Agreement
- 10. Police Department Report - Chief Jesse Wellen**
- 11. Planning Commission**
  - A. 2024-08-26 Agenda  
2024-08-26 Minutes
    1. Land Use Application - Variance - Submitted by Byron Carrera (313 3rd Ave NE)
    2. Land Use Application - Zone Change Submitted by Catuli Academy (908 14th St SW)
    3. Land Use Application - Conditional Use Permit Submitted by Church of Epiphany (112 6th Ave NE)
    4. Division of Land Application - Minor Plat for Simple Lot Split Submitted by Shangcheng Development
  - B. Permit Records
- 12. COMMITTEE REPORTS/MINUTES**
- 13. CHAIRMAN SANFORD COMMITTEE REPORTS**
- 14. Cemetery**

- 15. **Street, Walks, Lights**
- 16. **Ambulance/Fire Department**
- 17. **Additions to Agenda**
- 18. **CHAIRMAN CHAVEZ COMMITTEE REPORTS**
- 19. **Water, Sewer, Garbage**
  - A. 2024-08-12 Minutes
- 20. **JDA Report**
- 21. **Additions to Agenda**
- 22. **CHAIRMAN RENVILLE COMMITTEE REPORTS**
- 23. **Machinery and Equipment**
- 24. **Ordinance**
  - A. 2024-09-03 Minutes
    - 1. First Reading on an Ordinance Amending Section 1-103 of Article 1 of Chapter 1 - Relating to Division of City Into Precincts
    - 2. First Reading on an Ordinance Amending Section 8-1905 of Article 19 of Chapter 8 - Relating to Weight, Load, and Cargo Restrictions
    - 3. First Reading on an Ordinance Amending Section 8-1907 of Article 19 of Chapter 8 - Relating to Definitions
    - 4. First Reading on an Ordinance Amending Section 6-510C of Article 5 of Chapter 6 - Relating to Rough Rider Center On-Sale Event License
    - 5. First Reading on an Ordinance Amending Section 6-510B of Article 5 of Chapter 6 - Relating to License - Watford City Golf Course
- 25. **Golf Course Board**
- 26. **LEC Joint Powers Board**
- 27. **McKenzie County Planning & Zoning**
- 28. **Additions to Agenda**
- 29. **CHAIRMAN SUTER COMMITTEE REPORTS**
- 30. **Building**
- 31. **Additions to Agenda**
- 32. **CHAIRMAN DEVLIN COMMITTEE REPORTS**
- 33. **Personnel**
  - A. Annual Step Increase: Greg Richins E-5 (6 yrs); Jodus Talley K-1 (1 yr); Justin McQuiston J-5 (2 yrs).  
  
Staffing Update:  
New Hire: Nicole Morton (Admin Asst. Community Dev. Dept)
  - B. 2024-09-03 Minutes
    - 1. LeAnne Voll - Assistant to Public Works Director

- Category I - Step 4
- 2. Assistant to Chief of Police
  - Category Change - Category J to Category I
- 3. Extend Summer Hours
  - Close at 1:00 on Fridays
  - Reevaluate at the end of the year

**34. Ways, Means, Finance**

A. 2024-08-27 Minutes

1. Versatile Vehicles 4-year Cart Lease - 75 Carts
2. Golf Course Restroom Septic System Quote - Hovex \$25,500
3. August GPT Transfers
4. Investment Maturities -
  - Reinvest \$100,000 (Water Tank Coating Fund) 6 Months
  - Reinvest \$3,000,000 (Water Enterprise Fund) 1 Year
5. Monthly Financials
  - Cash Report
  - Expenditure Report
  - Revenue Report
  - Monthly Tax Distribution Transfers

B. 2024-08-29 Minutes

1. Resolution No. 2024-13 Resolution Deferring Interest Payment on Special Assessment
2. Rough Rider Center Naming Rights Requests
  - Livewire (production lighting) \$3,839.87
  - Tricorn Audio (wireless microphone) \$1,085

**35. Lodging Tax Committee**

**36. Public Technology**

**37. Airport**

**38. Home Rule Charter**

**39. Wolf Run Village Board**

**40. Additions to Agenda**

**41. CHAIRMAN BULZOMI COMMITTEE REPORTS**

**42. Roughrider Fund**

**43. Board of Health**

**44. Pest/Forestry/Vector**

**45. Franchise**

**46. Additions to Agenda**

**47. STAFF REPORTS**

**48. Mayor**

A. Appointments:

- Lindsey Ybarra - Vector and Pest Board - 2-year term to expire 6/30/26
- Larissa Bertram - Rough Rider Fund Committee - 3-year term to expire 9/30/27
- Kenny Liebel - Rough Rider Fund Committee - 3-year term to expire 9/30/27
- Matt Beard - Rough Rider Fund Committee - 3-year term to expire 9/30/27
- Shayla Brown - Housing Authority - 5-year term to expire 9/1/29
- Steve Sanford - Housing Authority - 5-year term to expire 9/1/29

Need: Lodging Tax Committee Member

**49. City Finance Director**

**50. City Administrator**

**51. Superintendent of Public Works**

- A. Agreement for Use of City Garbage Services - Farmers Union Oil Company (2412 128F Ave NW)

**52. City Engineer**

- A. Pay Application #4 - Strata Corporation (3rd Ave SW Street Reconstruction) \$1,368,815.91
- B. Pay Application #3 - Knife River (Hunter's Run Repair and Completion - Phase I) \$556,914.61
- C. Pay Application #18 - Construction Engineers (Watford City New Public Works Facility) \$109,637
- D. Task Order WC24-01 - Brosz Engineering (14th Ave SE Construction - Phase 1 Planning) not to exceed \$215,165
- E. Task Order - Mountain Plains (GIS Mapping Services) not to exceed \$25,000
- F. Utility Easement and Agreements - Stenehjem Development
  - 1. Drain Field Easement & Water Main Easement - Stenehjem Development, LLP

**53. Community Development Department**

**54. City Attorney**

**55. NEW BUSINESS**

**56. APPROVAL OF BILLS**

**57. INFORMATION**

- A. Theodore Roosevelt Expressway 2nd Quarter Report

**58. ADJOURNMENT**