



WATFORD CITY - CITY COUNCIL MEETING

July 1, 2024 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Administer Oath of Office**
 - **Shilo Chavez**
 - **Carissa Suter**
- 4. Motion to Accept McKenzie County Canvassing Report**
 - **2024 Primary Official Results**
- 5. Elect President of City Council**
- 6. Elect Vice President of City Council**
- 7. Consider and approve 2-year Appointments and Committee Assignments by Mayor Riely**
 - **Appointments: 2-year terms (July 1, 2024 - June 30, 2026)**
 - **City Council Committee Assignments**
- 8. Mayor Appointments:**
 - **Airport Board - Reappoint Ari Johnson 5-year term**
 - **Pest Control - Reappoint Chelsea Bulzomi 2-year term (one open position)**
 - **Lodging Tax - Reappoint Bethany Devlin 4-year term (one open position)**
 - **Planning Commission - Reappoint Troy Knutson 5-year term**
 - **McKenzie County Library Board - Reappoint Celeste Berg 3-year term**
 - **Roughrider Fund - Kenny Liebel fulfill unexpired 3-year term (9-30-24)**
- 9. Approve Agenda**
- 10. Approve Minutes**
 - A. **2024-06-10 Minutes**
- 11. Dangerous Building Hearing - 3305 and 3309 11th Ave NE**
 - A. **3305 11th Ave NE Documents**

- B. 3309 11th Ave NE Documents
 - 1. David Thorpe Communication (3309 11th Ave NE)
- 12. **New Liquor License Application Hearing - The Watford Hotel (810 3rd Ave SE)**
 - **Open Public Hearing**
 - **Close Public Hearing**
 - **Motion to approve/deny liquor license application**
- 13. **Cal Klewin - Theodore Roosevelt Expressway Update**
- 14. **Mary Gumke, Chamber Requests - Homefest and Ribfest**
- 15. **Rough Rider Center Update**
- 16. **Golf Course Update**
- 17. **Police Department Report - Chief Jesse Wellen**
 - A. LEC Meeting Minutes 2024-06-26
Johnny Loughnan - LEC Facility Supervisor
 - RTC Camera System
 - BAC New System
 - UPS Back Up System
- 18. **Planning Commission**
 - A. 2024-06-24 Agenda
 - B. 2024-06-24 Minutes
 - 1. Land Use Application for Zone Change - ND Property Holdings, LLC (407 13th Ave SW) C-1 to ID
 - 2. Division of Land Application for Preliminary Subdivision Map - The City of Watford City (Lots 55 - 76 of Hunter's Run Subdivision)
 - 3. Division of Land Application for Preliminary Subdivision Map - City of Watford City (Hunter's Run Subdivision 4th Addition)
 - 4. Final Plat Map - Madison Heights Condos Lots 6, 8, 9, 10
 - a. Lot 6
 - b. Lot 8
 - c. Lot 9
 - d. Lot 10
 - C. Rezoning of Mobile Home Park Discussion (Poplar St and 6th St NE)
 - D. Permit Records
- 19. **COMMITTEE REPORTS/MINUTES**
- 20. **CHAIRMAN SANFORD COMMITTEE REPORTS**
- 21. **Cemetery**
- 22. **Building**

A. 2024-06-12 Minutes

1. Motion to approve/deny Police Department K-9 Shed
2. Motion to approve/deny Golf Course Clubhouse Quote - \$169,900
3. Discussion Items:
 - Arena Speaker Quote - no action needed
 - RRC Remodel Project - referred to Ways, Means, Finance
 - RRC CIP Items Discussion - no action needed

23. Ambulance/Fire Department

24. Additions to Agenda

25. CHAIRMAN BEARD COMMITTEE REPORTS

26. Ordinance

27. Street, Walks, Lights

28. Water, Sewer, Garbage

29. JDA Report

30. WAWSA/MCWRD

31. County Planning and Zoning Board

32. Roughrider Fund

- A. Minutes 2024-06-24
Packet 2024-06-24

1. Motion to approve/deny Mountain Plains, LLC Flex Pace Match Grant - \$105,462

33. Additions to Agenda

34. CHAIRMAN RENVILLE COMMITTEE REPORTS

35. Machinery and Equipment

36. Golf Course Board

37. Additions to Agenda

38. CHAIRMAN LIEBEL COMMITTEE REPORTS

39. Airport

40. Board of Health

41. Public Technology

42. Additions to Agenda

43. CHAIRMAN DEVLIN COMMITTEE REPORTS

44. Personnel

- A. Annual Step Increases: SRO Andrew Schatz (6 yrs) G-8; Jana Ratkovich (2 yrs) K-4; Jessica Kirchoffner (3 yrs) F-4, Melanie Talley (1 yr) I-6.

45. Ways, Means, Finance

- A. 2024-06-20 Minutes

1. Motion to approve/deny Steve Dube Electrical Overage Request - \$15,000
2. Motion to approve/deny RRC Maintenance Projects:
 - Return Air Damper - Johnson Controls \$9,450 (RRC Maintenance Fund)
 - Boiler Neutralizer Kit - Johnson Controls \$8,500 (RRC Maintenance Fund)
 - Convention Walls - (Naming Rights Sponsor Fund)
 - Arena Bleacher Repairs - Saafe, LLC \$11,794 (RRC Maintenance Fund)
 - Cameras - RTC \$110,370.87 (updated quote) Naming Rights Sponsor Fund
 - RRC Expansion Proposal - JLG Architects \$32,500 (RRC Contracted Services Fund)

46. LEC Joint Powers Board

47. Lodging Tax Committee

48. Home Rule Charter

49. Wolf Run Village Board

50. Additions to Agenda

51. CHAIRMAN BULZOMI COMMITTEE REPORTS

52. Pest/Forestry/Vector

53. Franchise

54. Additions to Agenda

55. STAFF REPORTS

56. Mayor

57. City Finance Director

- A. June GPT Transfers

58. City Administrator

- A. Wolf Run Village Lease Agreement 2024 - 2026

59. Superintendent of Public Works

- A. Pay Application #2 - Strata Corporation (3rd Ave SW Recon) \$894,876.75
- B. Pay Application #1 - Knife River (Hunter's Run Repair and Completion Phase I) \$346,221.61
- C. Pay Application #2 Knife River (Hunter's Run Repair and Completion - Phase I) \$350,355.87
- D. Construction Engineers Pay Application #16 (Watford City Public Works Shop) \$341,463
- E. Resolution 2024-11 Official Resolution Regarding Participation in Funding for a Bureau of Reclamation WaterSMART Grant Project (amended)
- F. Permission to Advertise 2nd Ave SE Reconstruction RFP for Design Engineering Services

60. City Assessor

61. Workforce Development

- A. Norsk Hostfest Corporate Sponsorship Agreement 2024

62. City Attorney

- A. Resolution 2024-12 Resolution for Sale of Real Property Owned by the City of Watford City
- B. Warranty Deed between City of Watford City and the Housing Authority of the City of Watford City

63. NEW BUSINESS

64. APPROVAL OF BILLS

65. INFORMATION

66. ADJOURNMENT