



WATFORD CITY - CITY COUNCIL MEETING

May 6, 2024 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

1. **6:00 Call to Order of Regular Meeting**
2. **Pledge of Allegiance**
3. **Approve Agenda**
4. **Approve Minutes**
 - A.
 - 2024-04-01 Board of Equalization
 - 2024-04-01 Regular Meeting
 - 2024-04-15 Special Meeting
5. **Matt Johnson, Western ND Transportation - Energy Roundtable Invite**
6. **Zac Ranisate - AE2s**
 - A. Hunters Run Repair and Completion Phase I - Recommendation of Award
 - B. AE2S - Hunters Run Repair and Completion Construction Administration Task Order 53 - \$262,400
 - C. AE2S - Watford City Wastewater Collection System Modeling Update Task Order #54 - \$29,300
7. **Rough Rider Center Update**
8. **Golf Course Update**
9. **Police Department Report - Chief Jesse Wellen**
 - A. Central Square Quote
 - B. Police Department Recruitment Efforts
10. **Planning Commission**
 - A. 2024-04-29 Agenda
2024-04-29 Minutes
 1. Land Use Application - Change of Zone - McKenzie County Ambulance (217 3rd St NE)

2. Land Use Application - Change of Zone - Panther Pressure Testers (1104 S Main St)
3. Land Use Application - Change of Zone - Shangcheng Development, LLC
4. Land Use Application - Change of Zone - City of Watford City (83-49-10200)
5. New Business: Future Land Use Map Revised

B. Building Permit Records

11. **COMMITTEE REPORTS/MINUTES**

12. **CHAIRMAN SANFORD COMMITTEE REPORTS**

13. **Cemetery**

14. **Building**

15. **Ambulance/Fire Department**

16. **Additions to Agenda**

17. **CHAIRMAN BEARD COMMITTEE REPORTS**

18. **Ordinance**

- A. Second Reading on Ordinance No. 659 Amending Section 4-303 of Article 3 of Chapter 4 - Relating to Containers
- B. Second Reading on Ordinance No. 660 Amending Section 4-308 of Article 3 of Chapter 4 - Relating to Fees - Payments - Collection
- C. Second Reading on Ordinance No. 661 Amending Section 5-101 of Article 1 of Chapter 5 - Relating to Adoption of Plumbing Code
- D. Second Reading on Ordinance No. 662 Amending Section 5-104 of Article 1 of Chapter 5 - Relating to Electrical Code Adopted
- E. Second Reading on Ordinance No. 663 Amending Section 5-105 of Article 5 - Relating to Adoption of Building Code
- F. Second Reading on Ordinance No. 664 Amending Section 5-201 of Article 2 of Chapter 5 - Relating to Adoption of Appendix J of the Building Code

19. **Street, Walks, Lights**

- A. 2024-04-17 Minutes

20. **Water, Sewer, Garbage**

- A. 2024-04-24 Minutes

1. Policy for Statute of Limitations - Billing Errors
 - a. Release of Claim - S & S on Main, LLC
2. Revised Utility Rates for Construction Hydrant Meters
 - Resolution 2024- 07 Utility Rate Resolution - Amended
3. Commercial Hauler Policy
 - First Reading on an Ordinance Amending Section 4-314 of Article 3 of Chapter 4 - Relating to Unlicensed Haulers

21. **JDA Report**

22. WAWSA/MCWRD

23. County Planning and Zoning Board

24. Roughrider Fund

A. 2024-04-29 Minutes
2024-04-29 Packet

1. Business Startup & Expansion Forgivable Loan: Revival IV & Wellness, PLLC
2. Business Startup and Expansion Forgivable Loan - Innovative Health

25. Additions to Agenda

26. CHAIRMAN RENVILLE COMMITTEE REPORTS

27. Machinery and Equipment

A. 2024-04-24 Minutes

1.
 - Zamboni Auger and Bearings Quote
 - Zamboni Maintenance Agreement
2. McKenzie County Ambulance - Approval to waive permit fees
 - Zone Change - \$300
 - Revisionary Map Fee- \$500

28. Golf Course Board

29. Additions to Agenda

30. CHAIRMAN LIEBEL COMMITTEE REPORTS

31. Airport

32. Board of Health

33. Public Technology

34. Additions to Agenda

35. CHAIRMAN DEVLIN COMMITTEE REPORTS

36. Personnel

A. 2024-04-16 Minutes

1. Amanda Eisenschenk - Step Increase J-10
2. Dusty Phillips - Golf Course FT Employee (Turf Technician) K-1
3. Community & Business Development Job Description - Amended
4. Brock White, Marketing and Communications Coordinator
 - Cat E, Step 0
 - Add Work from Home Policy to his Job Description
5. Personnel Manual Amendment
 - 201 Employment Categories

6. Summer Opening and Closing Hours (May 31 - August 30)
 - M - T - 8:00 - 5:00
 - Friday - 8:00 - 1:00
7. Appointment Procedure
8. City Administrator Review
 - 2024-2025 Contract Renewal (Step A-13 and 2024 COLA (1.5%))

B. Annual Step Increases: Shannon Wellen G-5.

37. Ways, Means, Finance

A. 2024-05-01 Minutes

1. Public Works 2023 Equipment Purchases
 - Approval to purchase in 2024 - Road Fund
2. Steve Dube Construction, LLC - Golf Course Roof Repair
 - \$119,900 - approval City Improvement Fund
3. Golf Course Locker Annual Rental Rate - \$200
 - a. Locker Rental Agreement 2024
4. CIP Projects - GPT Fund
 - 3rd Ave SE Reconstruction - \$415,145
 - Hunters Run Repair and Completion - \$2,453,858
 - Golf Course Cement Work at Maintenance Shop - \$14,575
5. PowerDMS Software - \$10,750
6. April GPT Transfers
7. Investment Maturities
 - Public Works Facility Project Fund - \$2,250,000
 - 3rd Ave SW Project Fund - \$395,000

B. April Financial Reports

38. LEC Joint Powers Board

39. Lodging Tax Committee

40. Home Rule Charter

41. Wolf Run Village Board

42. Additions to Agenda

43. CHAIRMAN BULZOMI COMMITTEE REPORTS

44. Pest/Forestry/Vector

A. 2024-04-23 Meeting

B. 2024 Arbor Day Proclamation

45. Franchise

46. **Additions to Agenda**

47. **STAFF REPORTS**

48. **Mayor**

49. **City Finance Director**

50. **City Administrator**

51. **Superintendent of Public Works**

A. Construction Engineers Pay Application 14 - Watford City Public Works Shop Addition

52. **City Assessor**

53. **Community Development Department**

54. **City Attorney**

A. Grayson Mill Energy

B. RRF Business Startup and Expansion Loan Agreement and Promissory Note

55. **NEW BUSINESS**

56. **APPROVAL OF BILLS**

57. **INFORMATION**

A. TR Expressway Update

58. **ADJOURNMENT**