

CITY OF WATFORD CITY
CITY COUNCIL MEETING
April 1, 2024

Minutes of the regular City Council meeting held on April 1, 2024 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Bethany Devlin, Kenny Liebel, Lance Renville, Matt Beard, Steve Sanford, and Chelsea Bulzomi. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Our special guest for tonight's council meeting was Monroe Devlin who was chosen "Mayor for the Day" from Ms. Longbreak's 3rd grade class. Mayor Devlin shared with the city council members her essay which earned her the title as "Mayor for the Day".

Council Member Devlin moved to approve the April 1, 2024 meeting agenda, as presented. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Renville moved to approve the minutes of the city council meeting held March 5, 2024. Motion seconded by Council Member Liebel and carried unanimously.

Tami Madsen, Western Area Water Supply Authority, gave an update on the 2010 Baseline Sales.

Sara Fitzpatrick gave an update on the Roughrider Center.

Tony Carmichael and Travis Rodenhizer gave an update on the Fox Hills Golf Course.

Council Member Liebel moved to approve waiving the scramble fees for the Parks and Recreation Conference attendees. Motion seconded by Council Member Renville and carried unanimously.

Chief Jesse Wellen gave an update on the police department.

Council Member Beard moved to approve the 2024 Golf Course Rules. Motion seconded by Council Member Renville and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 4-303 of Article 4 - Relating to Containers. Motion seconded by Council Member Renville and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 4-308 of Article 3 of Chapter 4 - Relating to Fees - Payments – Collection. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 5-101 of Article 1 of Chapter 5 - Relating to Adoption of Plumbing Code. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 5-104 of Article 1 of Chapter 5 - Relating to Electrical Code Adopted. Motion seconded by Council Member Beard and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 5-105 of Article 1 of Chapter 5 - Relating to Adoption of Building Code. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 5-201 of Article 2 of Chapter 5 - Relating to Adoption of Appendix J of the Building Code. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 6-506(II)(4) of Article 5 of Chapter 6 - Relating to License - Qualifications For. Motion seconded by Council Member Renville and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 6-513 of Article 5 of Chapter 6 - Relating to License - Transfer of. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 7-406 of Article 4 of Chapter 7 - Relating to Rules and Regulations of Participation. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve Resolution 2024-08 Wildlife Management Resolution 2024-2025. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, Liebel, Renville, and Bulzomi; nays: none.

Council Member Beard moved to approve the Second Reading of Ordinance #654 Amending Section 6-521 of Article 5 of Chapter 6 - Relating to Age Identification. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Renville, Devlin, Bulzomi, Beard, and Liebel; nays: none.

Council Member Beard moved to approve the Second Reading of Ordinance #655 Amending Section 9-407 of Article 4 of Chapter 9 - Relating to Misrepresentation of Age - Obligations of Licensee. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Devlin, Liebel, and Bulzomi; nays: none.

Council Member Beard moved to approve the reinvestment of the \$1,000,000 Roughrider Fund investment for an additional 6 months. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Devlin, Bulzomi, Beard, Liebel, Renville, and Sanford; nays: none.

Council Member Beard moved to approve the Roughrider Fund Build Grant for the Watford City Chamber or Commerce in the amount of \$20,000 for Ribfest. Motion seconded by Council Member

Bulzomi and carried by the following roll call vote: ayes: Sanford, Beard, Bulzomi, Devlin, Liebel, and Renville; nays: none.

Council Member Devlin moved to approve the category and step change for Dakota Williams to G-0, effective April 1, 2024. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Beard, Renville, Devlin, Bulzomi, and Liebel; nays: none.

Council Member Devlin moved to approve the 2024 City Organizational Chart. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Devlin, Bulzomi, and Liebel; nays: none.

Council Member Devlin moved to approve the annual step increases for: Cinde Morris G-6; Stephanie Packer F-3; Ian Eisenschenk K-2; Andrew Eisenschenk F-8; Kaitlyn Swearson K-2; Steve Williams E-10. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to approve Resolution No. 2024-07 Residential Tax Exemption. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Beard, Renville, Devlin, Bulzomi, and Liebel; nays: none.

Council Member Devlin moved to approve the March GPT allocations totaling \$1,645,000: 1000 General Operating \$561,666.67; 2010 Road Fund \$196,666.67; 2080 Cemetery \$5,000; 2240 RRC Operating \$90,000.; 2245 Fox Hills Golf Course \$66,250.; 2290 Vehicle Replacement Fund \$18,916.67; 2260 Fire Truck Replacement \$20,000; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,750.; 3050 Oil & Gas Bonds \$10,916.67; 3075 RRC Bond \$541,666.67; 4005 Capital Improvement \$0; 5020 Sewer Bonds \$120,833.33. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Renville, Bulzomi, Liebel, Devlin, Beard, and Sanford; nays: none.

Council Member Devlin moved to reinvest the April maturity for 1 year (\$1,000,000 2015 SID Bonds (debt service)). Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Sanford, Bulzomi, Devlin, Renville, and Bulzomi; nays: none.

Council Member Devlin moved to approve the golf course summer employees and hourly wages, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to not participate nor consent to the mineral lease from Grayson Mill Energy. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Bulzomi, Devlin, and Renville; nays: none.

Council Member Beard moved to approve the Proposal for Testing Services Hunters Run – Phase 1 – Braun Intertec. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Sanford, Devlin, Liebel, Beard, and Renville; nays: none.

Council Member Devlin moved to approve the MCWRD Water Pipeline Easement. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Bulzomi, Devlin, and Renville; nays: none.

Council Member Beard moved to approve the Hunters Run Repair and Completion Preliminary Engineering - AE2S - Amendment to Task Order No. 52. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Renville, Liebel, Bulzomi, Beard, and Sanford; nays: none.

Council Member Sanford moved to approve Pay Application # 13 from Construction Engineers (Watford City New Public Works Facility) in the amount of \$679,752. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: Sanford, Liebel, Renville, Bulzomi, Devlin, and Beard; nays: none.

Council Member Beard moved to approve the MCWRD and Watford City Infrastructure Agreement. Motion seconded by Council Member Renville and carried unanimously.

Council Member Bulzomi moved to approve the AE2S Agreement Letter - Downtown Redevelopment Plan. Motion seconded by Council Member Beard and carried unanimously.

Council Member Liebel moved to approve Resolution No. 2024-09 Resolution Destruction of Records. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Renville, Sanford, Liebel, Devlin, and Bulzomi; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Renville and carried unanimously. Aflac \$5,752.94; BCBS of North Dakota \$100,469.68; EFTPS \$132,147.27; Nationwide Financial \$2,045.38; Nationwide Retirement Solutions \$5,414.26; ND Fraternal Order of Police \$423.98; NDPERS-Def Comp \$8,060.00; Payroll \$373,024.05; Symetra Life Insurance \$1,336.64; TASC \$5,707.12; Wolf Run Village Inc. \$650.00; 701 Clean \$2,994.00; Accusource \$127.23; Acushnet Company \$8,968.75; Advanced Elements \$127,454.40; AgTerra Technologies \$35.00; Andrew Eisenschenk \$125.00; Armor Interactive \$40,158.70; Associated Pool Builders \$1,719.36; Austin Johnson \$198.44; Badlands Gymnastics \$10,000.00; Badlands Hardware \$653.67; Badlands Occupational \$180.00; Baymont Inn & Suites \$192.60; BEK Consulting \$9,293.98; Big T Lawn Sprinklers \$372.60; Blue to Gold \$675.00; Border States Electric \$1,600.12; Bowman Lodge & Convention \$88.20; Brady's Towing & Recovery \$350.00; Buttons by Fish \$450.00; C&D Water Services \$108.00; Callaway \$7,000.16; Cascade Glass & Signs \$6,196.10; CDW Government \$1,898.86; Cellebrite \$6,100.00; CIM Sanitary Tech \$6,500.00; City of Watford City \$809.74; Code Red Towing \$200.00; Cole Papers \$1,253.64; Construction Engineers \$679,752.00; Core & Main \$570.26; Craig's Small Engine Repair \$3,741.99; Darrington Snow Removal \$290.00; David Tschetter \$22.00; Davis Equipment \$55,480.75; Dead perfect \$861.32; Deans Distributing \$4,158.45; Division of Narva Enterprises \$490.00; Ecolab \$150.00; Ecolab Pest Elim \$135.00; Elite Cabinets & Building \$16.69; Everspring Suites – Bismarck \$96.30; Farmers Union Oil \$14,269.13; Fastenal \$100.21;

FedEx \$36.14; Flagshooter \$1,476.38; Flexible Pipe Tools \$2,993.55; Galls \$126.98; Garmann Trucking \$1,550.00; Gooseneck Implement \$2,346.51; Guardian Fleet Safety \$8,121.34; Hansen Diesel & Automotive \$1,569.98; Hawkeye Oil Field Supply \$288.40; Hawkins \$90.00; Heggen Equipment \$30,608.76; High RPM \$3,613.99; Hill Enterprises \$671.70; Holiday Inn - Fargo \$288.90; Holiday Inn Express – Minot \$96.30; Hovex \$2,985.00; Hymark HVAC \$40,000.00; Icon Architectural \$9,073.19; IDI \$42.75; Information Technology Dept. \$4,095.95; James Pittsley \$109.99; Jodus Talley \$88.00; Johnson Controls \$33,065.00; JP Morgan Chase Bank \$6,298.77; Justin Henriksen \$248.51; Justin McQuiston \$125.00; Kiesler Police Supply \$5,311.46; KLJ Engineering \$5,106.00; KO Safety Services \$150.00; Kotana Communications \$794.80; Language Link \$15.73; Levelwear Inc \$7,994.83; Lund Oil \$1,850.00; Marco Technologies \$2,330.43; McCody Concrete \$226.91; McKenzie County GIS \$11,000.00; McKenzie County Healthcare \$331,324.30; McKenzie County Landfill \$20,459.30; McKenzie County Tourism \$11,270.00; McKenzie County Water Resource \$101,274.84; McKenzie Electric \$6,652.00; Melanie Tally \$22.00; Meuchel Enterprises \$34.04; Michael Todd & Company \$195.83; Midwest Hose & Specialty \$692.01; Mizuno USA Inc \$6,425.99; MDU \$24,827.61; Motorola Solutions \$76,347.80; MTI Distributing \$4,945.79; MVTL Laboratories \$1,487.00; ND Workforce Safety & Insurance \$27.08; ND Office of State Tax Commissioner \$657.13; Nelson Contracting \$1,965.00; Nelson International \$1,007.73; Nick Shattuck \$198.44; Northern Heavy Duty Truck Parts \$133.50; Northern Pump & Compression \$19,404.46; Northern Truck Equipment \$852.54; OK Tire Stores \$119.19; Olympic Sales \$933.28; One Call Concepts \$49.05; Peni Peterson \$22.00; PING \$9,962.76; POST Board \$90.00; Proactive \$600.00; Quadient Leasing \$134.22; Quality Flow Systems \$1,490.78; Red Rock Ford – Williston \$595.08; Relentless LLC DBA Desert Snow \$1,398.00; Reservation Telephone \$3,975.25; Rough Rider Center \$51,482.56; SAAFE, LLC \$2,475.00; Sanitation Products \$265.30; Schmitz-Holmstrom \$3,000.00; Starion Bond Service \$177,838.75; Steve Dube Construction \$33,000.00; Streicher’s \$414.00; Supreme International \$5,937.70; Swanston Equipment \$6,895.59; Taylor Made Golf \$8,759.02; The Tessman Company \$36,759.40; Traffic Control \$2,000.00; TTK Enterprises \$930.00; Uline \$5,082.73; United Rentals \$2,117.42; UPS \$1,124.46; Valli Information \$1,061.32; Verizon Connect \$19.19; Verizon Wireless \$3,544.83; Visa \$2,910.78; Watford City Park District \$2,509.82; Watford City Veterinary Clinic \$75.00; WEX Bank \$1,480.06; Wolf Run Village I \$45,000.00; Wingate by Wyndham Bismarck \$385.20; YSI Incorporated \$1,419.50.

The next regularly scheduled City Council meeting will be on Monday, May 6, 2024 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:28 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor