



CITY OF WATFORD CITY
213 2nd St NE / P.O. Box 494
Watford City, North Dakota 58854
Phone: (701)444-2533 Fax: (701)444-3004
www.cityofwatfordcity.com

UTILITY OCCUPANCY APPLICATION AND PERMIT

APPLICATION TYPE

Permanent Occupancy Temporary Occupancy

Occupied Dates: from ____/____/____ to ____/____/____

CONTRACTOR INFORMATION

Company Name: _____

Company Address: _____

Company Mailing Address: _____

Company Phone Number: (_____) _____ - _____

APPLICANT INFORMATION

Applicant Name: _____ Applicant Title: _____

Applicant Email: _____

Applicant Phone Number: (_____) _____ - _____

LICENSE AND INSURANCE INFORMATION

▼ *Photocopies of the following Insurances and Licenses must be submitted with this application.* ▼

Liability Insurance Policy # _____ Company: _____

Workers Compensation Policy # _____ Company: _____

North Dakota Contractors License # _____ Class _____

Watford City Contractors Business License # _____

▼ *Please include the following additional license information if applicable.* ▼

North Dakota Water & Sewer Installers License # _____

North Dakota Plumbing License # _____

North Dakota Electrical License # _____



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FACILITY TYPE

Description of Proposed Facility: _____

Size of Facility: _____ Number of Cables: _____ Length of Down Guys: _____

Pipeline Pressure: _____ Casing Size: _____ Casing Length: _____

Location of Pole(s): _____

Location of Appurtenances: _____

Location- Other(s): _____

Installation shall be completed on or before _____, 20____.

TERMS AND CONDITIONS

Installation and maintenance of said facilities on or in City Right of Way shall be subject to the approval of the Watford City Public Works and Engineering Departments and the following terms and conditions, attached hereto and made a part hereof. Plans must be attached to this application. Installation and maintenance of said facilities shall be done in a manner satisfactory to the City Engineer and Public Works Superintendent.

1. The Facility Owner shall notify The City forty-eight (48) hours prior to installing, maintaining, relocating, or removing said facilities. All disturbed areas shall be restored to their original condition in a manner satisfactory to the department. An additional Excavation Permit may be required.
2. The Facility Owner shall be required to wear an ANSI/ISEA 107-2004 Class II high visibility garment while within the right-of-way as per the requirements of 23 CFR 634.
3. The Facility Owner shall repair or replace street structures, appurtenances, and any existing facilities located on, over, or under the right-of-way which may be damaged as a result of the installation and maintenance of said facilities on or in the right-of-way.
4. The Facility Owner shall promptly remove said facilities from right-of-way or shall relocate or adjust said facilities at its sole cost and expense when requested to do so by The City for street location and improvement projects.
5. The Facility Owner must comply with all City Standards and Watford City Municipal Code of Ordinances.
6. Watford City specifically reserves the right to revoke or change the terms and conditions of this permit with or without cause and upon notice to the Owner.
7. The facility owner or private utility company desiring to make a connection to a customer shall submit a written authorization, signed by the customer, to The City for permission to make such connections. The application must be accompanied with a map made by a profession engineer or registered land surveyor and sealed plats of the property to be served.
8. The facility owner or private utility company shall furnish to The City the GIS data pertaining to all installations. The facility owner or private utility company must submit the GIS data in an acceptable format as determined by The City Engineer. **NOTE:** For *PERMANENT* occupancies, A GIS Data Submission deposit in the amount of \$5,000.00 must be submitted to The City. The deposit will be refunded once the City Engineer approves the submitted data.



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SIGNATURE

As the applicant submitting this Utility Occupancy Application, I certify that all information given is correct and I will comply with the aforementioned Terms and Conditions of this permit.

_____/_____/_____
 Applicant Signature Date

 Print Name Title

PERMIT APPROVAL

▼ OFFICE USE ONLY ▼

UTILITY OCCUPANCY PERMIT

The applicant is hereby granted permission to install and maintain the facilities as described within this application and shown on the plans attached hereto and made a part of hereof.

Approved this _____ day of _____, 20____.

Public Works Department	Engineering Department
Approval is hereby given by:	Approval is hereby given by:
_____ Printed Name	_____ Printed Name
_____ Signature	_____ Signature
Additional Notes: _____ _____ _____ _____	Additional Notes: _____ _____ _____ _____

PERMIT # _____	ISSUE DATE: _____/_____/_____	ISSUED BY: _____
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