



City of Watford City
**ENGINEERING SERVICES
 AGREEMENT**

PROPERTY INFORMATION

Project Name:	Permit Number:
Legal Description (section, township, range, lot, etc.):	
Property Address (if assigned) or GPS Coordinates (xx°xx'-xx.x"N,xxx°xx'xx.x"W):	

CONTACT INFORMATION

Developer

Name:	Phone Number:	Email:
Mailing Address:		

Property Owner

Name:	Phone Number:	Email:
Mailing Address:		

Contractor

Name:	Phone Number:	Email:
Mailing Address:		
North Dakota Contractors License Number:	Watford City Contractors Business License Number:	

Applicant

Name:	Phone Number:	Email:
Mailing Address:		

BILLING INFORMATION

Name:	Phone Number:	Email:
Mailing Address:		



City of Watford City
**ENGINEERING SERVICES
AGREEMENT**

Whereas, the Developer and/or Property Owner hereby requests that the City of Watford City provide engineering services required for the design review, permitting, installation, inspection, and operation of this project. The City agrees to provide engineering services to protect the public interest.

The City of Watford City provides plan review and site construction inspection services for developments within the City Limits and Extra Territorial Area. The request for plan review services is considered to occur upon the initial pre-submittal and/or plan review meeting of construction and site plans. Construction inspection services may not begin prior to the issuance of a Permit and the required notification of proper City Departments.

The City inspects construction sites for proper installation of water and sewer services, storm water drainage facilities as well as any and all roadway, sidewalk, and public right-of-way improvements, installation, and maintenance. The City also reviews and inspects Storm Water Management Improvements and Erosion/Sediment Control Measures.

All construction designs, submittals, materials, and methods of construction shall be reviewed for compliance with all Building Codes, Watford City's Municipal Code of Ordinances, and Watford City's City Standards and Specifications.

The Developer and/or Property Owner agree to incur the obligation of, and pay the cost of Engineering Services provided by the City of Watford City, in accordance with the Service Fee Schedule approved and set by Resolution by the Watford City City Council. All charges for reviews, site inspections and other services rendered shall be paid, in full, by the Developer and/or Property Owner with no expense to the City. The Developer and/or Property Owner will be billed for the above mentioned City Services via invoicing to be separate from application and permitting fees related to this project.

APPLICANT SIGNATURE

By signing, I attest that all information given is correct and understand the regulations of the City of Watford City as they pertain to this project as well as all details aforementioned of this agreement. I also understand the obligation of payment for services provided by The City of Watford City as the City has the right to hold occupancy of this project until all associated fees have been paid in full.

Applicant Signature

Date

Applicant Name (Print)

Title

CITY SIGNATURES

Engineering Department Signature

Date

Print Name

Title

Public Works Department Signature

Date

Print Name

Title



City of Watford City
**ENGINEERING SERVICES
 AGREEMENT**

RESOLUTION 2016-13

CITY SERVICE RATES (To accompany City Engineering Services Agreement)	
TITLE	HOURLY RATE*
Administrative	\$65.00
Public Works Operator	\$85.00
Public Works Chief Operator	\$100.00
Engineer Technician	\$110.00
Public Works Assistant Superintendent	\$145.00
Public Works Superintendent	\$175.00
Construction Manager	\$185.00
Engineer	\$190.00

**Services will be billed in half hour increments.
 A minimum fee of one half hour will be applied.*

NOTICE:

- These rates will only apply for services provided during normal City Hall business hours:
 Monday-Friday 8:00AM-5:00PM.
- Services provided after hours, Monday-Friday 5:30PM-7:30AM, are subject to 25% rate increase.
- Services provided on Saturday, Sunday, or Holidays are subject to an overtime rate of the hourly time plus one half.

The above resolution was approved at a regular meeting of the City Council of Watford City on the 3rd day of October, 2016. Council Member Gravos moved to approve amending the City Service Rates. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Beard, Riely, Liebel, Sanford, and Gravos; nays: none. Absent and not voting: none.

CITY OF WATFORD CITY

ATTEST:

Brent Sanford, Mayor

Peni Peterson, City Auditor