



EXCAVATION PERMIT

APPLICATION

THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

PERMIT NUMBER: _____

REQUIREMENTS: All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original Applicant signature is required.* Excavation Permits are required in order to tunnel under or excavate on, near, or within City streets, right-of-way, alleys or other public places. A bond in the minimum amount of \$10,000.00 or equal to alteration value is required. In some instances, an additional warranty and maintenance bond may also be required. For new access to City utilities, a separate Water & Sewer Access Permit will be required. Once this completed application, and plans are submitted to the City for review, the Excavation Permit will not be issued until a pre-construction meeting is arranged between the Contractor and City Superintendent and/or City Engineer. The Excavation Permit will also be held until bonding requirements are in place and all permitting fees paid. An Engineering Services Agreement may also be required to be submitted. For specific details of Excavation Permits and bonding requirements, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER II ARTICLE 1 2-101 to 2-108, 2-219 to 2-226.*

PROPERTY INFORMATION

PROPERTY ADDRESS:		ZONING DISTRICT:	
PARCEL NUMBER:	SUBDIVISION:	LOT #	BLOCK #
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE)	IS PROPERTY ANNEXED? <input type="checkbox"/> YES <input type="checkbox"/> NO / E.T.A.	LOCATED IN FLOODPLAIN? <input type="checkbox"/> YES* <input type="checkbox"/> NO <small>*IF YES, A FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED.</small>	

PROPERTY OWNER INFORMATION

OWNER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PERMIT APPLICANT INFORMATION Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

CONTRACTOR INFORMATION

CONTRACTOR NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

NORTH DAKOTA CONTRACTORS LICENSE NUMBER: _____ CLASS: _____	WATFORD CITY CONTRACTORS BUSINESS LICENSE NUMBER: _____
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▼ Please include the information below if applicable to this specific project. Copies of the licenses and proof of insurance(s) listed below must also be submitted with this application.

NORTH DAKOTA WATER & SEWER INSTALLERS LICENSE NUMBER: _____
NORTH DAKOTA PLUMBING LICENSE NUMBER: _____ ENDORSEMENT: _____
NORTH DAKOTA ELECTRICIAN LICENSE NUMBER: _____ ENDORSEMENT: _____
LIABILITY INSURANCE COMPANY: _____ POLICY NUMBER: _____
WORKERS COMPENSATION COMPANY: _____ POLICY NUMBER: _____
NORTH DAKOTA ONE CALL TICKET NUMBER: _____ (MUST CALL 811 PRIOR TO WORK)

DESCRIPTION

Please give a brief description of the proposed excavation work. A sketch, drawing, and/or engineered plans showing proposed work must be submitted with this application.

RESTORATION

Per City Ordinances, the disturbed area must be restored to its original condition. Please give a brief description of the site restoration plan to be completed after excavation such as road surface, curb, gutter, sidewalk, boulevard, seeding, etc.

ESTIMATED COST OF ALTERATION VALUE

An Engineers Estimate showing this value may need to be submitted with this application.

VALUE: \$ _____

APPLICATION FEE SCHEDULE

Exhibit A- Building and Excavation Permit Fees
(Resolution 2017-20 Approved 12/04/2017)

TOTAL VALUATION	PERMIT FEE SCHEDULE
\$1.00 to \$500	\$25.00
\$501 to \$2,000	\$25.00 for the first \$500 plus \$3.00 for each additional \$100, or fraction thereof, to and including \$2,000.
\$2,001 to \$25,000	\$65.00 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$390.00 for the first \$25,000 plus \$10.00 for each additional \$1,000, or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$640.00 for the first \$50,000 plus \$7.50 for each additional \$1,000, or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$1,015.00 for the first \$100,000 plus \$6.50 for each additional \$1,000, or fraction thereof, to and including \$500,000.
\$500,001 to 1,000,000	\$3,615.00 for the first \$500,000 plus \$5.50 for each additional \$1,000, or fraction thereof, to and including \$1,000,000.
\$1,000,000 and up	\$6,365.00 for the first \$1,000,000 plus \$4.00 for each additional \$1,000, or fraction thereof.

PERMIT FEE CALCULATIONS:

EXCAVATION PERMIT FEE: \$ _____

NOTICE: All applications, fees, and plans are subject to review, verification, and approval by the City Planning, Building, Engineering, and Public Works Departments prior to accepting payment and issuing permits. ALL PAYMENTS MADE TO THE CITY WILL BE NON-REFUNDABLE, NON-TRANSFERRABLE ONCE THE PERMIT IS ISSUED. Please do **NOT** send payment until this application has been reviewed by the City.

SIGNATURE

As the applicant, I certify that all information given on this application is correct, all City Ordinances and Building Codes will be complied with and Utility Companies have been notified as necessary (811). Inspections are a required part of the permitting process and I understand that as a permit holder, it is my responsibility to notify The City when any such inspections need to be performed. Thus, I hereby give authorization to City Staff to access my permitted property as necessary and certify that I will not occupy the structure or property without first obtaining proper inspection(s) and/or the issuance of a Certificate of Occupancy or Final Inspection from the City Building Official. I understand that the City Building Official has the right to hold my Certificate of Occupancy/Final Inspection until all said requirements and conditions have been deemed satisfactorily completed and all fees associated with the permitting and/or inspection processes have been paid in full. I also understand that once my permits are issued, all payments made to The City will be non-refundable and non-transferrable.

APPLICANT SIGNATURE: _____

DATE: ____/____/____

APPLICATION VERIFIED BY: _____
DATE: ____/____/____