



BUILDING PERMIT APPLICATION

THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

PERMIT NUMBER: _____

REQUIREMENTS: All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original Applicant signature is required.* Building Permits are required for all projects in which a structure will be erected, converted, added, or structurally altered wherein the value of labor and materials totals \$1,000.00 or more or is in excess of 10'x20' or 120 Square Feet. A permit will still be required regardless of size or value for work including, but not limited to, building foundations, load bearing walls, and concrete work. Note: for Commercial, Industrial, and Multi-Family (in excess of 4+ units) developments, a Site Development Plan Application must first be submitted for review and approval before beginning the permitting process. For specific details regarding Building Permits, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXIX.*

PROPERTY INFORMATION

PROPERTY ADDRESS:		ZONING DISTRICT:	
PARCEL NUMBER:	SUBDIVISION:	LOT #	BLOCK #
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE)	IS PROPERTY ANNEXED? <input type="checkbox"/> YES <input type="checkbox"/> NO / E.T.A.	LOCATED IN FLOODPLAIN? <input type="checkbox"/> YES* <input type="checkbox"/> NO <small>*IF YES, A FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED.</small>	

PROPERTY OWNER INFORMATION

OWNER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PERMIT APPLICANT INFORMATION Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

CONTRACTOR INFORMATION

CONTRACTOR NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		
NORTH DAKOTA CONTRACTORS LICENSE NUMBER: _____ CLASS: _____	WATFORD CITY CONTRACTORS BUSINESS LICENSE NUMBER: _____	

DESCRIPTION

Please give a brief description of the proposed work. A sketch, drawing, and/or engineered plans showing proposed work must be submitted with this application.

PROJECT SPECIFICATIONS

Please complete the information below if applicable to this project.

TOTAL SQUARE FOOTAGE:	BUILDING HEIGHT:	NUMBER OF STORIES:	OCCUPANT LOAD: <i>(Commercial/Industrial)</i>
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NUMBER OF UNITS: <i>(Residential)</i>	IS A VARIANCE REQUIRED? <input type="checkbox"/> YES* <input type="checkbox"/> NO <small>*IF YES, A VARIANCE APPLICATION MUST FIRST BE SUBMITTED AND APPROVED.</small>	IS A HEIGHT VARIANCE REQUIRED? <input type="checkbox"/> YES* <input type="checkbox"/> NO <small>*IF YES, A VARIANCE APPLICATION MUST FIRST BE SUBMITTED AND APPROVED. AN ADDITIONAL FEE WILL BE CALCULATED WITHIN THIS APPLICATION.</small>
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CONSTRUCTION TYPE:
 I-A I-B II-A II-B III-A III-B IV V-A V-B

OCCUPANCY CLASSIFICATION:
 A B E F H I M R S U

UNIT FEE
This fee is only applicable for new residential building projects. A \$2,500.00 fee contribution will be collected per residential unit. *(Single Family Home = 1 Unit)* The fee is divided as follows: \$500.00 Police Services, \$500.00 Fire Protection, \$500.00 Ambulance Services, \$500.00 Public Parks, and \$500.00 School District.

UNIT FEE CALCULATIONS: NUMBER OF UNITS: _____ X \$2,500.00	TOTAL UNIT FEE: \$ _____
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HEIGHT VARIANCE FEE
An additional fee is required for projects with a previously submitted and City Council approved Height Variance Application. The height variance allows for structures to be built at a height above maximum allowance. The fee is calculated per foot of the approved height overage.

VARIANCE APPROVAL DATE: ____/____/____	HEIGHT VARIANCE FEE CALCULATION: \$2,500.00 x _____ FEET =	HEIGHT VARIANCE FEE: \$ _____
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PROJECT VALUE
Please refer to the Building Valuation Data (BVD) Chart below to determine the project value based on square footage. The total amount for labor + materials may also be used to determine value. *(An estimate showing details for labor + materials may be required to be submitted.)*
BUILDING VALUATION DATA (BVD) CHART: SECTION 109.2 AND 2012 IBC. ADOPTED BY WATFORD CITY CITY COUNCIL 08-2015

Group (2012 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	229.03	221.51	216.10	207.06	194.68	189.07	200.10	177.95	171.21
A-1 Assembly, theaters, without stage	209.87	202.35	196.94	187.90	175.62	170.01	180.94	158.89	152.15
A-2 Assembly, nightclubs	177.89	172.85	168.07	161.49	151.98	147.78	155.80	137.68	132.99
A-2 Assembly, restaurants, bars, banquet halls	176.89	171.85	166.07	160.49	149.98	146.78	154.80	135.68	131.99
A-3 Assembly, churches	211.95	204.43	199.02	189.98	177.95	172.34	183.02	161.22	154.48
A-3 Assembly, general, community halls, libraries, museums	176.88	169.36	162.95	154.91	141.73	137.12	147.95	125.00	119.26
A-4 Assembly, arenas	208.87	201.35	194.94	186.90	173.62	169.01	179.94	156.89	151.15
B Business	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
E Educational	195.85	189.10	183.56	175.25	163.21	154.58	169.21	142.63	137.99
F-1 Factory and industrial, moderate hazard	108.98	103.99	97.83	94.17	84.37	80.56	90.16	69.50	65.44
F-2 Factory and industrial, low hazard	107.98	102.99	97.83	93.17	84.37	79.56	89.16	69.50	64.44
H-1 High Hazard, explosives	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	N.P.
H234 High Hazard	102.01	97.02	91.86	87.20	78.60	73.79	83.19	63.73	58.67
H-5 HPM	182.89	176.17	170.32	161.88	147.55	142.00	155.49	129.49	123.76
I-1 Institutional, supervised environment	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
I-2 Institutional, hospitals	308.50	301.79	295.93	287.50	272.14	N.P.	281.10	254.09	N.P.
I-2 Institutional, nursing homes	213.56	206.85	200.99	192.56	179.22	N.P.	186.16	161.17	N.P.
I-3 Institutional, restrained	208.37	201.66	195.80	187.37	174.54	167.98	180.97	156.48	148.74
I-4 Institutional, day care facilities	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
M Mercantile	132.61	127.57	121.79	116.21	106.35	103.15	110.52	92.05	88.36
R-1 Residential, hotels	182.28	175.70	170.83	162.68	150.87	146.84	162.68	135.49	131.23
R-2 Residential, multiple family	152.86	146.27	141.41	133.25	122.04	118.01	133.25	106.66	102.41
R-3 Residential, one- and two-family	143.93	139.97	136.51	132.83	127.95	124.61	130.57	119.73	112.65
R-4 Residential, care/assisted living facilities	180.72	174.14	169.28	161.12	149.06	145.04	161.12	133.69	129.43
S-1 Storage, moderate hazard	101.01	96.02	89.86	86.20	76.60	72.79	82.19	61.73	57.67
S-2 Storage, low hazard	100.01	95.02	89.86	85.20	76.60	71.79	81.19	61.73	56.67
U Utility, miscellaneous	77.10	72.64	68.12	64.64	58.13	54.28	61.62	45.49	43.33

A.) Private Garages use Utility, Miscellaneous B.) Unfinished basements= \$15.00/Sq.Ft C.) Shell only buildings deduct 20% D.) N.P. =Not Permitted.

VALUE CALCULATIONS:
(SQ.FT. x COST)

TOTAL VALUE: \$ _____

PERMIT FEE

Please refer to the Application Fee Schedule printed below to calculate the permit fee. The fee schedule is based on the total project value.

APPLICATION FEE SCHEDULE

Exhibit A- Building and Excavation Permit Fees

(Resolution 2017-20 Approved 12/04/2017)

TOTAL VALUATION	PERMIT FEE SCHEDULE
\$1.00 to \$500.00	\$25.00
\$501.00 to \$2,000.00	\$25.00 for the first \$500 plus \$3.00 for each additional \$100, or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00	\$65.00 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000.
\$25,001.00 to \$50,000.00	\$390.00 for the first \$25,000 plus \$10.00 for each additional \$1,000, or fraction thereof, to and including \$50,000.
\$50,001.00 to \$100,000.00	\$640.00 for the first \$50,000 plus \$7.50 for each additional \$1,000, or fraction thereof, to and including \$100,000.
\$100,001.00 to \$500,000.00	\$1,015.00 for the first \$100,000 plus \$6.50 for each additional \$1,000, or fraction thereof, to and including \$500,000.
\$500,001.00 to 1,000,000.00	\$3,615.00 for the first \$500,000 plus \$5.50 for each additional \$1,000, or fraction thereof, to and including \$1,000,000.
\$1,000,000.00 and up	\$6,365.00 for the first \$1,000,000 plus \$4.00 for each additional \$1,000, or fraction thereof.

FEE CALCULATIONS:

(BUILDING + UNIT + VARIANCE)

BUILDING PERMIT FEE: \$ _____

NOTICE:

Building Permits are valid for six (6) months from the date of issue. Permits may be renewed thereafter. All applications, fees, and plans are subject to review, verification, and approval by the City Planning, Building, Engineering, and Public Works Departments prior to accepting payment and issuing permits. ALL PAYMENTS MADE TO THE CITY WILL BE NON-REFUNDABLE, NON-TRANSFERRABLE ONCE THE PERMIT IS ISSUED.

Please do **NOT** send payment until this application has been reviewed by the City.

SIGNATURE

As the applicant, I certify that all information given on this application is correct, all City Ordinances and Building Codes will be complied with and Utility Companies have been notified as necessary (811). Inspections are a required part of the permitting process and I understand that as a permit holder, it is my responsibility to notify The City when any such inspections need to be performed. Thus, I hereby give authorization to City Staff to access my permitted property as necessary and certify that I will not occupy the structure or property without first obtaining proper inspection(s) and/or the issuance of a Certificate of Occupancy or Final Inspection from the City Building Official. I understand that the City Building Official has the right to hold my Certificate of Occupancy/Final Inspection until all said requirements and conditions have been deemed satisfactorily completed and all fees associated with the permitting and/or inspection processes have been paid in full. I also understand that once my permits are issued, all payments made to The City will be non-refundable and non-transferrable.

APPLICANT SIGNATURE: _____

DATE: _____/_____/_____

APPLICATION VERIFIED BY: _____
DATE: ____/____/____