CITY OF WATFORD CITY

CITY COUNCIL MEETING

April 6, 2020

Minutes of the regular City Council meeting held on April 6, 2020 (via phone conference) at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Heidi Brenna, Steve Sanford, Matt Beard, and Lindsay Veeder. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll.

Council Member Devlin moved to approve the April 6, 2020 agenda as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Brenna moved to approve the minutes of the city council meetings held March 2, 2020 and March 23, 2020, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Terry Moe, Rough Rider Center, gave an update on Rough Rider Employees and how they are handling the current shutdown due to Covid-19.

Council Member Devlin moved to approve Watford City Police Department to sell from its inventory five (5) Glock Model 30, Generation 4, 45ACP caliber handguns to employees on a first-come first-served basis. All Glock 45ACP firearms have been phased out of the department’s duty use in lieu of the Glock Model 45 9mm pistols. These firearms are the subcompact pistol that officers and detectives carried in plain clothes. They will be sold for $300 each. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Brenna, Veeder, and Liebel; nays: none.

Council Member Beard moved to approve the recommendations from the Planning Commission from their March 30, 2020 meeting. Approved the following: Land Use Application – Conditional Use Permit Review – Verizon Wireless; Land Use Application – Preliminary Plat – Fox Hills Village Lot 18; Land Use Application – Map of Reversion – Cory Johnson. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Veeder, Sanford, Liebel, Devlin, and Beard; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #556 Amending Chapter VI, Section 6-510C of Article 5 – Relating to Rough Rider Center On-Sale License. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Liebel, Brenna, Devlin, Beard, and Veeder; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #557 Adding Section 1-901 to Article IX, Chapter 1 – Relating to Disasters and Emergencies. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Devlin, Beard, Liebel, Sanford, Veeder, and Brenna; nays: none.

Council Member Leibel moved to approve Mayor Riely’s appointment of Matt Beard to the McKenzie County Water Resource District. Motion seconded by Council Member Devlin and carried unanimously.

City Hall will continue to be closed to walk-in traffic until further notice. Employees will continue to work from home along with working in the office.

Council Member Devlin moved to remove 5 projects (Post Office Sidewalk, 2020 ETA Projects, 10th Ave NE Project, City Shop Project, RRC Softball Field) from the 2020 budget and reallocate the budgeted amounts, totaling $5,243,265.36, back to the GPT Surplus Fund. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Beard, Brenna, Sanford, Devlin, Liebel, and Veeder; nays: none.

Council Member Liebel moved to approve Change Order 3 submitted by Wagner Construction (2019 Watford City Reconstruction & Utility Improvement). Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, Liebel, Veeder, and Brenna; nays: none.

Council Member Liebel moved to approve Task Order 51 submitted by AE2S (Professional Services 2021-2023 ND State Water Commission Water Development Plan) in the amount not to exceed $7,500. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Sanford, Brenna, Veeder, Liebel, and Devlin; nays: none.

Council Member Liebel moved to approve the Task Agreement submitted by Brosz Engineering (Sidewalk Install Wolf Den Pkwy, Prairie Hills Road, and Mulligan Ave) in the hourly not to exceed amount of $22,380.00. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Brenna, Veeder, and Devlin; nays: none.

Council Member Liebel moved to approve Task Order 50 - Amendment submitted by AE2S (14th Ave SE Street Extension Improvements) in the hourly not to exceed amount of $12,900. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Sanford, Beard, Brenna, Veeder, and Devlin; nays: none.

Council Member Devlin move to approve signature authority for Mayor Riely to sign the formal request to WAWSA to conduct an independent review of secondary water supply in McKenzie County. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Devlin moved to approve a Request for Proposal to Perform Consulting Services for Watford City CIP and Sustainability Plan project. The project will be bid in 2020 but the project will not start until 2021. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Beard, Devlin, Sanford, Liebel, Veeder, and Brenna; nays: none.

Council Member Veeder moved to approve the updated Development Agreement template. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Brenna moved to approve the updated Subdivision Improvement, Maintenance and Warranty Agreement template. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Devlin moved to approve the quote from Advance Pump & Equipment for monitoring wastewater influent for SARS-CoV2. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Veeder, Sanford, Brenna, Liebel, Devlin, and Beard; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC $4,650.36; EFTPS $177,282.67; Nationwide Financial $2,513.46; Nationwide Retirement Solutions $18,044.13; NDPERS (AT) $870.10; NDPERS (BT) $259.72; NDPERS-Deferred Comp $5,522.58; TASC $9,390.99; Payroll $314,032.62; Blue Cross Blue Shield of ND $54,672.15; Wolf Run Village $3,450.00; 3-D Specialties $4,810.86; Advanced Engineering $659.75; Agency MABU $6,311.25; Andrew Eisenschenk $212.50; Andrew Langowski $125.00; Andrew Schatz $153.00; Andrew Swanson $157.50; Anthony Ell $91.34; Applied Concepts $365.00; Armor Interactive $4,956.97; Axon Enterprise $7,146.25; Badlands Area Safety Assoc. $450.00; Badlands Hardware Inc. $259.28; Badlands Occupational Testing $120.00; Balco $201.60; Bartlett & West $5,368.08; BEK Consulting $13,186.20; Border States Electric Supply $11,137.79; Brady’s Roadside Service $375.00; Brosz Engineering $42,635.00; Buttons by Fish $4,137.50; C&D Water Services $42.50; Charlce Kidd $125.00; CIM Sanitary Tech $5,000.00; Cimco Refrigeration $8,220.00; City of Watford City $48.94; Code Red Towing $825.00; Cole Bernhardt $1,528.00; Cole Papers $579.32; Dakota Back & Neck $240.00; Dakota Fence $19.11; Daktronics $8,885.00; Darrington Snow Removal $500.00; Dean Anderson, Inc. $530.00; Environmental Consulting $325.00; Estate of Janice Boots C/O of Tana Skarda $244.15; Family Crisis Shelter $1,500.37; Farmer’s Union Oil. Co $5,431.34; Fastenal $696.50; Feed My Starving Children $2,000.00; First International Insurance $1,489.00; Flexible Pipe & Tool $3,885.50; Frontier Precision $5,700.00; Greg’s Welding $90.00; Hansen Diesel & Automotive $914.96; Hawkeye Oil Field $104.01; Heggen Equipment $1,517.01; High RPM $103.00; Hill Enterprises $640.47; Holiday Credit Office $6,586.34; ITD $4,531.70; Jack & Jill $71.21; JJ Electric $2,401.55; Jonathan Davis $280.98; Kadrmas, Lee, & Jackson $9,622.00; Kiesler Police Supply $4,704.75; Kotana Communications $3,601.61; Kully Supply $2,342.60; Kupper Chevrolet $74,044.00; Locators & Supplies $1,162.42; Lund Oil $1,270.58; Lutheran Social Services $41,667.00; Marco Technologies $2,025.06; McKennett Law Firm $11,812.50; McKenzie County Farmer $2,209.78; McKenzie County GIS $10,400.00; McKenzie County Landfill $18,393.75; McKenzie County Recorder $194.00; McKenzie County Water Resource $97,373.85; McKenzie Electric $4,015.00; Meuchel Enterprises $2,624.22; MDU $20,101.44; Muth Electric $1,562.49; MVTL Laboratories $1,727.50; ND Dept. of Health – Chemistry Lab $251.58; ND Fraternal Order of Police $750.00; ND Planning Association $55.00; Nelson International $902.96; Newfield Production Co. $289.40; Northern Pump & Compression $320.00; Northern Truck Equipment $126,610.00; Northwestern Power Equipment $494.00; Office Depot $116.10; OK Automotive $859.05; OK Implement $2,691.39; OK Tire Stores $1,607.73; Olympic Sales $3,155.32; One Call Concepts $119.55; Philip Riely $211.60; POST Board $205.00; Praetorian Digital $2,400.00; Quadient Leasing $315.00; Quality Flow Systems $1,810.25; Quality Inn-Bismarck $86.40; Red Rock Auto $308.15; Reservation Telephone $2,736.96; Roosevelt Inn & Suites $98.50; Roosevelt Place Hotel $748.35; Rough Rider Center $46,317.53; Safeguard Business Systems $242.15; Samantha Rosenau $444.90; Schmitz-Holmstrom $4,000.00; Schock’s Safe & Lock Service $24.50; Six Shooters LLC $1,250.00; Sleep Inn & Suites Minot $138.00; Souris Valley Lodge #7 $480.00; Starion Bond Service $168,905.00; Stein’s, Inc. $133.66; Stephanie Packer $38.50; Streicher’s Inc. $2,755.27; Terry Moe $6,666.66; The Village Family Service $1,950.00; Thyssenkrupp Elevator $3,530.00; Titanium Plumbing $1,135.04; Tractor Supply Credit Plan $113.26; Traffic Control Corp $99.00; Traffic Safety Store $2,327.09; Triple AAA Safety $80.00; Ty Trotter $125.00; UPS $258.59; Valli Information Systems $763.07; Valorence $11,774.00; Verizon $3,387.76; Vessco $209.32; Visa $9,749.43; Warren Jarland $198.68; Watford City Lumber $19.99; Watford City Rotary Club $521.00; Watford City Veterinary Clinic $638.20; Westlie Truck Center $49.00; Wolf Pup Daycare $39,600.00.

The next regularly scheduled City Council meeting will be on Monday, May 4, 2020 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:08 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor Philip K. Riely, Mayor