CITY OF WATFORD CITY

CITY COUNCIL MEETING

August 3, 2015

Minutes of the regular City Council meeting held on August 3, 2015 at 6:00 p.m. at City Hall. Present were Mayor Brent Sanford and Council Members Phil Riely, Steve Sanford, Marty Mulder, Doug Bolken and Aaron Gravos. Absent was Justin Voll. Also present were Assistant City Planner Mili Williams, City Auditor Peni Peterson and Attorney Wyatt Voll.

Council Member Mulder moved to approve the minutes of the city council meetings held on July 6, July 15, and July 22, 2015. Motion also included approving the agenda. Motion seconded by Council Member Gravos and carried unanimously.

Taryn Johnson, Rugged West Relay for Life, was present and requested permission to block off 2 blocks on main street for the 2016 Relay for Life event to be held June 3, 2016 from 12 p.m. – 12 a.m. Council Member Bolken moved to approve the request to block off 2 blocks on main street for their event as long as when the event gets closer, they discuss their plans with the Chief of Police and Superintendent of Public Works. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Mulder, Sanford, Riely, Bolken, and Gravos; nays: none.

Mary Gumke, Ribfest Committee, was present to request alcohol on main street Friday, August 7, 2015 from 4:00 p.m. – 10:00 p.m. for Ribfest. Council Member Bolken moved to approve the request contingent on the 3 bars on the west side of main street set up a fence at the back of their bars for patron overflow and that the bars have security at the doors. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Gravos, Bolken, Sanford; nays: Mulder.

Chad Larson, Krause-Anderson, presented Pay Application #8 in the amount of $4,742,974.26.

Council Member Riely moved to approve Pay Application #8 from Krause-Anderson (Watford City Events Center) in the amount of $4,742,974.26. Motion seconded by Council Member Mulder and carried by the following roll call vote: ayes: Gravos, Bolken, Sanford, Riely, and Mulder; nays: none.

Doug Bolken, on behalf of the Occupancy Tax Committee, presented two Occupancy Tax requests from McKenzie County Tourism and one request from Long X Council on the Arts totaling $17,014.25 that were previously approved by the Occupancy Tax Committee.

Council Member Bolken moved to reimburse McKenzie County Tourism $16,907 and reimburse Long X Council on the Arts $107.25. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Mulder, Sanford, Riely, Gravos, and Bolken; nays: none.

Lee Rafferty, Fox Hills Golf Course Board Member, gave an update on the golf course and distributed current financial information for the golf course.

Rita Olson, City Assessor, presented an annual application for Property Tax Exemption from Prairie Heights Apartments in the amount of $177.18. Council Member Gravos moved to approve the exemption in the amount of $177.18 for Prairie Heights Apartments. Motion seconded by Council Member Mulder and carried by the following roll call vote: ayes: Bolken, Sanford, Riely, Mulder, and Gravos; nays: none.

Todd Norton, Advanced Engineering, presented Pay Estimates and Change Orders.

Council Member Riely moved to approve Pay Estimate #13 from Phoenix Fabricators (Northwest Water Tower) in the amount of $88,060.19. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Mulder, Gravos, Bolken, Sanford, and Riely; nays: none.

Council Member Bolken moved to approve Change Order #1 from John’s Refrigeration and Electric, Inc (Northwest Water Tower & East Water Tower) in the amount of $12,569. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bolken, Riely, Sanford, Gravos, and Mulder; nays: none.

Council Member Gravos moved to approve Change Order #2 from Landmark Structures LLP (East Water Tower) in the amount of $6,356. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Sanford, Riely, Mulder, Bolken, Gravos; nays: none.

Council Member Gravos moved to approve Pay Estimate #13 from Landmark Structures LLP (East Water Tower) in the amount of $25,209.60. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Mulder, Gravos, Bolken, and Riely; nays: none.

Council Member Gravos moved to approve Pay Estimate #14 (final) from Landmark Structure LLP (East Water Tower) in the amount of $85,340.22. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Mulder, Riely, Sanford, Gravos, and Bolken; nays: none.

Council Member Bolken moved to approve Pay Estimate #7 from Northern Improvement Company (17th Ave NE Street Improvements) in the amount of $497,810.44. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Riely, Mulder, Bolken, Gravos, and Sanford; nays: none.

Council Member Riely moved to approve Pay Estimate #3 from Crow River Construction, LLC (2015 Pressure Zone Improvements) in the amount of $129,271.51. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Bolken, Sanford, Riely, Mulder, and Gravos; nays: none.

Council Member Gravos moved to approve Pay Estimate #9 from Rice Lake Construction Group (Water Resource Reclamation Facility) in the amount of $1,884,971. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Mulder, Bolken, Gravos, Sanford, and Riely; nays: none.

Council Member Mulder moved to approve Pay Estimate #1 from Park Construction Co. (4th Ave NW Street Improvements) in the amount of $212,441.45. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Bolken, Sanford, Riely, Gravos, and Mulder; nays: none.

Chief Walgren gave an update on the police department and requested to purchase a basic offsite backup server for the police department through NRG.

Council Member Gravos moved to purchase an offsite backup server for the police department through NRG. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Gravos, Mulder, Sanford, Bolken, and Riely; nays: none.

Council Member Gravos moved to approve the recommendations from the Planning Commission from their July 27, 2015 meeting. Approved the following: Variance Application submitted by Jim and Darby Hanson on property located 205 Park Ave W, Lot 18 Block 2 of Sax Addition allowing a half distance of rear lot setback; Simple Lot Split Application submitted by Esquina Properties, Bret Mackay on property located 2101 4th Ave NE and Prairie Hills Road, Section 20, T150N, R98W, creating two lots from original parcel; Simple Lot Split Application submitted by TD&H Engineering for Triangle Electric, Donn Hoffelt on property located Section 29, T150N, R98W, Lot 2 GT Industrial Park, Schilke Drive & 24th Ave SE, 9.089 acres, creating two lots from original parcel. Lot A: 6.549 acres, Lot B: 2.540 acres; Zone Change Application submitted by Mark Fasting with Allied Engineering Services, Inc. for The City of Watford City on property located in the NW ¼ & SW ¼ Sec. 16, T150N, R98W, Lot 1 Golf Course Ponds Subdivision (30.41+- acres) rezoning AG Agricultural District parcel to R4 High Density Residential; Amended Final Plat Application - Stepping Stone (Tatanka Subdivision); Final Plat Application - Fox Hills Golf Estates; Final Plat Application - Wolf Run Village 2. Motion seconded by Council Member Mulder and carried by the following roll call vote: ayes: Sanford, Riely, Bolken, Gravos, and Mulder; nays: none.

Council Member Mulder moved to remove a tree located in the cemetery that could possibly hinder the placement of a headstone. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Sanford, Bolken, Gravos, Mulder, and Riely; nays: none.

Council Member Bolken moved to request that the Planning and Zoning Commission hold a Public Hearing to Amending Chapter XV Relating to Addressing. Motion seconded by Council Member Riely and carried unanimously.

Council Member Bolken moved to approve the First Reading on an ordinance Amending Chapter XV, Article XX, Section 1 Relating to Miscellaneous Parking Restricitions – On Street Parking. Motion seconded by Council Member Mulder and carried unanimously.

Council Member Bolken moved to approve the Second Reading on Ordinance #414 Annexing property to the City of Watford City per Annexation Application submitted by Forest Valley Properties, LLC 1612 11th Ave SE – 5.23 acres. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Mulder, Riely, Bolken, and Gravos; nays: none.

Council Member Bolken moved to approve the Second Reading on Ordinance #415 Adding Sections 6-901 through 6-914 to Article 9, Chapter VI Relating to Taxicabs and Taxi Drivers. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Bolken, Riely, Mulder, Sanford, and Gravos; nays: none.

Council Member Gravos moved to approve raffle permits for McKenzie County Hockey Club and #728 – Watford City Area Chamber of Commerce. Motion seconded by Council Member Bolken and carried unanimously.

Council Member Gravos moved to approve Special Liquor Permits for the Fraternal Order of Eagles for Saturday, August 8th from 5 p.m. – 1:00 a.m. at the McKenzie County Fairgrounds, and for Saturday, August 15th from 4:00 p.m. – 1:00 a.m. at the McKenzie County Veteran’s Memorial Building. Motion seconded by Council Member Gravos and carried unanimously.

Council Member Riely moved to approve the category and step increase for Mike Snook to Category 6, Step 0, effective August 1, 2015. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Mulder, Bolken, Riely, and Gravos; nays: none.

Council Member Riely moved to approve hiring Belynda Cantrell as the Water Meter Operation Assistant at Category 4, Step 2, effective August 1, 2015. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Mulder, Bolken, Sanford, Riely, and Gravos; nays: none.

Council Member Riely moved to terminate, for cause, Michael Turner effective July 22, 2015. Motion seconded by Council Member Mulder, Sanford, Gravos, Riely, and Bolken; nays: none.

Council Member Riely moved to approve a 3% employee cost of living increase for 2016. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Gravos, Mulder, Bolken, and Riely; nays: none.

Council Member Gravos moved to approve Resolution 2015-24 – Resolution Amending Application Fee Schedule. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Mulder, Bolken, Sanford, Gravos, and Riely; nays: none.

Council Member Gravos moved to approve adding a plan review fee to the Application Fee Schedule. The plan review fee will be calculated as 25% of the total permit fee. Motion seconded by Council Member Bolken and carried by the following roll call vote: ayes: Riely, Sanford, Mulder, Bolken, and Gravos; nays: none.

Council Member Bolken moved to approve Task Order 35a from Advanced Engineering (South Water Resource Recovery Facility Siting Study) in the amount of $38,000. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Riely, Gravos, Mulder, Bolken, and Sanford; nays: none.

Council Member Riely moved to approve Change Order #3 from Crow River Construction, LLC (2015 Pressure Zone Impovements) in the amount of $39,000. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Bolken, Sanford, Riely, and Gravos; nays: Mulder.

Council Member Gravos moved to approve the relocation of the force main located west of the Golf Course. City will be responsible for a portion of the main relocation and Stenehjem Development will relocate the other portion of the main. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Mulder, Sanford, Riely, Bolken, and Gravos; nays: none.

Council Member Riely moved to approve the purchase of 427qty 95 gallon carts from Olympic Sales Inc in the amount of $27,541.50. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Sanford, Riely, Mulder, Bolken, and Gravos; nays: none.

Council Member Riely moved to terminate Robert Lamell, for cause, effective August 3, 2015. Motion seconded by Council Member Gravos and carried by the following roll call vote: ayes: Mulder, Sanford, Riely, Gravos, and Bolken; nays: none.

Council Member Gravos moved to terminate Brett Wold, for cause, effective August 3, 2015. Motion seconded by Council Member Riely and carried by the following roll call vote: ayes: Sanford, Bolken, Riely, Gravos, and Mulder; nays: none.

Council Member Gravos moved to begin advertising for a Senior Public Works Operator. Motion seconded by Council Member Sanford and carried unanimously.

No action was taken on the Stallion Meadows Development Agreement or the Little Bison Run Development Agreement.

Council Member Mulder moved to approve the bills as listed.  Motion seconded by Council Member Gravos and carried unanimously. EFTPS $98,458.87; TASC $242.32; NDPERS $2,500.00; Nationwide Financial $170.00; Nationwide Retirement Solutions $1,054.00; Payroll $222,419.98; BCBS $35,975.95; NDPERS $36,763.78; NDPERS $281.00; Symetra $665.85; AFLAC $1,567.20; Advanced Engineering $538,180.36; Airgas On-Site Safety $96.00; Almquist Welding & Fab $176.37; American Public Works Assoc. $179.00; Astro Chem Services $1,529.00; Badlands Hardware $1,707.26; Badlands Occupational Testing $212.00; Bank of ND $155,159.14; Barrett Pharmacy $2.19; Beard Construction & Engineering $400.00; Belynda Cantrell $125.00; Ben Meadows $719.48; BioQuip Products $82.25; BlueTarp Financial $1,635.86; Border States Electric $845.72; Braun Intertech $18,701.00; Brent Sanford $746.45; Brent Steed $6,774.19; Brosz Engineering, Inc $7,515.00; Buttons By Fish $100.00; Carquest Auto Parts $27.99; Chamley Pipe & Salvage $17,967.80; CIM Sanitary Tech $5,000.00; Cole Papers $334.44; Crow River Construction $129,271.51; Dakota Supply Group $11,642.43;  DW Excavating $33,667.50; Electronic Communications $360.00; Employment Benefits Collection $936.00; Farmer’s Union Oil $5,629.13; Fastenal $728.90; First International Insurance $50.00; Flexible Pipe Tool Company $1,374.35; Foley Brother’s Towing $3,200.00; Found It Now $129.31; Gaffaney’s $10.58; ; Garman’s Flooring, LLC $2,537.05; GS Systems, Inc. & Affiliates $3,055.00; Hawkins, Inc $212.50; Heartsmart.com $152.10; Heggen Equipment, Inc. $170.23; High Country Tree Galleries $325.00; High Point Networks $29,364.00; HMG Automation $10,833.84; Holiday Credit Office $2,778.20; Indigo Signworks $1,802.90; Information Technology Dept $765.05; Jack & Jill $274.91; Jamar Company $591.98; Jim Hanson Masonry $62,897.00; JLG $93,437.06; Joshua Trevena $17.50; Jost Painting $1,750.00; Koosman Construction $117.08; Kraus Anderson Const. $4,742,974.26; Landmark Structures, LLP $110,549.82 Lund Oil $1,995.51; Lyle Signs $1,248.50; Marco $5,339.76; McKennett Law $16,801.25; McKenzie County Ambulance $106,837.33; McKenzie County Farmer $1,662.03; McKenzie County Landfill $$27,953.55; McKenzie County Recorder $346.00; McKenzie County School $52,101.64; McKenzie County Tourism Bureau $16,907.11; McKenzie County Water Resource $121,618.78; McKenzie Electric $3,604.00; Meuchel Enterprises $7,569.63; Minot Daily News $2,418.80; Montana Dakota Utilities $11,856.92; NDAAO $180.00; ND Building Official Assoc. $200.00; ND Dept of Health $50.00; ND League of Cities $1,451; ND State Radio Communications $240.00; ND Surplus Property $360.00; NDACO Resources Group $2,050.00; Nelson Contracting $2,585; New Mexico Child Support $250; Northern Improvement Company $497,810.44; Northwest Grading $37,967.57; Northwest Narcotics Task Force $84,092.04; Northwest Public Transit $90.00; NYS Child Support Processing $336.76; Office Depot $4,005.64; OK Implement $2,526.43; OK Tire Stores $1,199.58; One Way Services $3,385.15; OR Dept Of Justice $155.00; Park Construction $212,441.45; Petty Cash $572.79; Phoenix Fabricators $88,060.19; Pioneer Museum $107.25; Postmaster $464.06; Pro Auto Body $1,424.85; Public Financial Management $12,500.00; PXI, Inc. $5,800; Reservation Telephone $2,965.31; Rice Lake Construction $1,884,971.00; Roadworx, LLC $20,243.84; Roughrider Industries $4,696.50; Sanjar Construction $2,900.00; Sherwin-Williams Co. $218.90; State Disbursement Unit $325; Swanston Equipment $8,186.00; TD&H Engineering $63,038.72; Team Laboratory Chemical Corp $606.50; Titanium Plumbing $300.00; Todd Kelley $70.00; Tractor Supply Credit Plan $212.91; Triple AAA Safety $146.88; Turbo Turf $7,000; Uline $408.86; Verizon $2,704.49; Visa $4,891.11; WA Support Registry $321.00; Watford City Enterprises $700.00; Watford City Express Laundry $834.77; Watford City Fire Dept. $60,000; Watford City Park District $52,101.64; Watford City Vet Clinic $375.46; Williston Fire & Safety $26.57.

The next regularly scheduled City Council meeting will be on Tuesday, September 8, 2015 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 9:43 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, Auditor Brent Sanford, Mayor