CITY OF WATFORD CITY

CITY COUNCIL MEETING

December 12, 2011

Minutes of the special City Council meeting held on December 12, 2011 at 6:00 p.m. at City Hall. Present were Mayor Brent Sanford and Council Members Justin Voll, Kris Pacheco, Deanne Valenzuela, and Shane Homiston. Absent were Council Members Dave Uhlich (unexcused) and Bruce Erickson (unexcused). Also present were City Planner Curt Moen, Attorney Wyatt Voll, Superintendent of Public Works Justin Smith and Auditor Laura Anderson. Mayor Sanford called the special meeting to order.

Mayor Sanford called to order the Public Hearing, as advertised, for the Petition to Vacate Alley submitted by Kody and Bethany Devlin. Written protests were received and comments were taken from the public. The Public Hearing was closed.

Council Member Voll moved to approve the Resolution to Vacate the alley that runs east and west across the following property: Schell and Jarland Addition to Watford, now Watford City; Block 1; Lot 28 except IT 1148, Lot 29, Lot 30, and Lot 31 with the requirements that a new right-of-way access easement running north and south across the east side of Lot 34 be granted by Marty and Crystal Mulder, and any utilities that are affected by the vacation be moved and an easement for them be granted. The cost of all surveying required for the new easements and relocation of utilities will be the responsibility of Marty and Crystal Mulder. Motion was seconded by Council Member Pacheco and carried by the following roll call vote: ayes: Pacheco, Voll, Valenzuela, Homiston, and Sanford; nays: none.

Todd Norton, Advanced Engineering, provided an update on the Utilities Extension project and presented task orders relating to the Area 6 Water and Sewer Extensions, Area 2B Water and Sewer Extensions, and Area 5 Sanitary Sewer Trunk Line. Council Member Voll moved to approve Task Orders #7A, #8A, and #12 and payment of related fees of $706,500. Motion was seconded by Council Member Pacheco and carried by the following roll call vote: ayes: Voll, Homiston, Pacheco, and Valenzuela; nays: none.

Council Member Homiston moved to approve an allowance to the moratorium on temporary workforce housing within city limits to allow limited temporary employee housing based on the following criteria:

1. Applicable only to lots zoned C-1;
2. 1 unit per 2,500 feet/acre can be used for employee housing;
3. Two-acre minimum;
4. Housing structures must be built to HUD or IBC code standards;
5. Conditional use permit required;
6. All other standards for temporary housing will apply;
7. Only employees of the owner of the property or tenant of the property are eligible to live in this temporary housing.

Motion was seconded by Council Member Valenzuela and carried by the following roll call vote: ayes: Homiston, Voll, Pacheco, and Valenzuela; nays: none.

Attorney Voll presented a draft of the lease agreement to be used when renting the newly purchased mobile home to city employees. Council Member Valenzuela moved to approve the mobile home lease with the following changes to the monthly rent: Bedroom A: $500; Bedrooms B, C, and D: $350; and the additional requirement that if there is only one tenant, the rent will be $500 per month regardless of which bedroom is occupied. Motion was seconded by Council Member Voll and carried by the following roll call vote: ayes: Valenzuela, Homiston, Voll, and Pacheco; nays: none.

The Council briefly discussed transferring money from the Water Fund to General Fund or Surcharge Fund. No action was taken.

Council Member Homiston moved to approve a step increase for Dylan Bostic from Category 4, Step 0 to Category 4, Step 1 effective January 1, 2012 and a step increase for Slade Herfindahl from Category 11, Step 0 to Category 11, Step 1 effective January 16, 2012. Motion seconded by Council Member Pacheco and carried by the following roll call vote: ayes: Homiston, Pacheco, Voll, and Valenzuela; nays: none.

Council Member Homiston moved to approve a Christmas gift of $50 in Watford City Bucks to each full-time city employee ($25 for part-time employees). Motion seconded by Council Member Pacheco and carried by the following roll call vote: ayes: Homiston, Pacheco, Voll, and Valenzuela; nays: none.

There being no further business, the meeting was adjourned at 8:13 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

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Laura Anderson Brent Sanford, Mayor

City Auditor