



**City of Watford City**

213 2<sup>nd</sup> St. NE  
 PO Box 494  
 Watford City, ND 58854  
 Ph. 701-444-2533  
 Fax 701-444-3004  
[www.cityofwatfordcity.com](http://www.cityofwatfordcity.com)

**2024 MEETING DATES AND DEADLINES**

The regularly scheduled Planning and Zoning Commission meetings are typically held on the LAST MONDAY of each month at 6:00 PM in the Heritage Room at City Hall. The regularly scheduled City Council meetings are typically held the FIRST MONDAY of each month at 6:00 PM in the Heritage Room at City Hall.

The Planning and Zoning submittal deadline dates allow Planning Staff time to process applications prior to submitting Public Hearing Advertisements (Legal Notices) to the local newspaper. The Public Hearing items will appear in the legal section of the *McKenzie County Farmer*. These deadline dates are subject to change as the newspaper may require the notices to be submitted earlier due to holidays. Further, submittal deadlines do not guaranty a position on the upcoming P&Z agenda. Planning staff may deem applications, supporting materials, fees, and/or processing time to be inadequate. Inadequate materials risk denial or tabling, which is in no one’s best interest. In such cases, the item will be placed on the next available meeting cycle, assuming all materials are acceptable.

The following dates may be subject to change due to holidays or other circumstances:

<b>PLANNING &amp; ZONING SUBMITTAL DEADLINE</b>	<b>PLANNING &amp; ZONING COMMISSION MEETING</b>	<b>CITY COUNCIL MEETING</b>
Wednesday, December 6, 2023	Monday, December 18, 2023	Tuesday, January 2, 2024
Wednesday, January 3, 2024	Monday, January 29, 2024	Monday, February 5, 2024
Wednesday, February 7, 2024	Monday, February 26, 2024	Monday, March 4, 2024
Wednesday, March 6, 2024	Monday, March 25, 2024	Monday, April 1, 2024
Wednesday, April 3, 2024	Monday, April 29, 2024	Monday, May 6, 2024
Wednesday, May 1, 2024	Tuesday, May 28, 2024*	Monday, June 3, 2024
Wednesday, June 5, 2024	Monday, June 24, 2024	Monday, July 1, 2024
Wednesday, July 3, 2024	Monday, July 29, 2024	Monday, August 5, 2024
Wednesday, August 7, 2024	Monday, August 26, 2024	Tuesday, September 3, 2024*
Wednesday, September 4, 2024	Monday, September 30, 2024	Monday, October 7, 2024
Wednesday, October 2, 2024	Monday, October 28, 2024	Monday, November 4, 2024
Wednesday, November 6, 2024	Monday, November 25, 2024	Monday, December 2, 2024
Wednesday, December 4, 2024	Monday, December 30, 2024*	Monday, January 6, 2025

\*Possible date changes