



Utility Account Move

In	Out
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Contact Date: _____

Effective Date: _____

Current Balance \$ _____

Final Bill Next Month

Transfer ACH from Acct # _____

Account Information

Utility Account #: _____

Service Address: _____

Resident Information Same as Owner Renter Rent to Own/Contract for Deed

Resident Name: _____

Resident Mailing Address: _____

Resident Phone Number: _____ Cell Phone: _____

Resident Email Address: _____

Owner Information New Owner Closing Date ____/____/____ Confirmed w/ County

Property Owner Name: _____

Owner Mailing Address: _____

Owner Phone Number: _____ Cell Phone: _____

Owner Email Address: _____

Property Management (if applicable) New Management

Property Manager: _____

Property Manager Mailing Address: _____

Phone Number: _____ Cell Phone: _____

FOR OFFICE USE

Water Rate

Water Service Order #: _____

Shut Off / Turn On

Reading Date: _____

Meter Reading: _____

Garbage Rate

Residential: Tote(S) _____ Dumpster _____

Commercial: Tote 300 gal Dumpster Shared

Rate Code Change To: _____

Garbage Service Order #: _____

Prorated _____ Days

\$35 New Account Fee _____ Date Entered, UB: _____ Scanned: _____ Intl: _____